



Application for Film and Motion Photography Permit Volusia County and Municipalities

Please fill out application and return to _____. All supporting documents, certifications, and fees must be included with the application at the time of submittal. Please submit application no later than thirty (30) days prior to commencement of production on location.

I. APPLICANT INFORMATION

Today's Date _____

Project Title _____

Applicant Name _____

Company Name (if different from applicant) _____

Street Address _____

City, State, Zip _____

Telephone _____

E-Mail _____

On-Site Production Coordinator _____

On-Site Phone/Cell _____

Billing Info (same as above?_)

If no, please provide proper information below:

Name _____ Address _____

City _____ State _____ Zip _____

Work Phone _____ Fax Number _____

II. PROJECT LOCATION (Check all locations that apply)

- Volusia County Volusia County Beaches City of Daytona Beach City of Daytona Beach Shores
- City of DeBary City of DeLand City of Deltona City of Edgewater
- City of Holly Hill City of New Smyrna Beach City of Orange City City of Ormond Beach
- City of Oak Hill City of Port Orange City of South Daytona

SPECIFIC PRODUCTION LOCATION DETAILS

III. PROJECT INFORMATION

A. Type of project (Check all that may apply)

- Feature Film Independent Film Commercial PSA Web Series Music Video
 Student Project Documentary TV Series/Pilot Still Photography Other _____

B. Description of Project

C. Dates/Times: Please list all dates, inclement weather dates, times, and specific production locations. If space provided is not sufficient, attach a separate sheet of paper with required information.

D. Additional Project Information

<p>1. Estimated Budget _____</p> <p>2. Total Room Nights _____</p>	<p>3. Crew # Local Hires _____ # Outside Hires _____ Total # Crew _____</p> <p>4. Cast # Local Hires _____ # Outside Hires _____ Total # Cast _____</p>
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E. Special Effects (Check all that may apply)

- Pyrotechnics Weapons-real or fake Aircraft/Boats Stunts Incendiary Devices
 Other _____

IV. LOGISTICS

A. Services

Please list all additional personnel, facilities, or property assistance needed:

B. Traffic Control and Parking

Describe all necessary traffic control and parking arrangements. When requesting parking, road closures, or intermittent traffic control, a map of the impacted area must be included.

C. Size of structures or tents to be erected (attach site plan): _____

D. Will sound amplification be used, and if so, please explain (outdoor sound amplification may require additional approvals)? _____

E. Sanitary facilities (trash/comfort stations): _____

F. Security Plan and Personnel: _____

G. Signage: _____

H. Will any of the following be utilized: watercraft, aircraft, motorcycles; please explain: _____

I. Other Services Required

Dependent upon the desired location of the production, Volusia County and each municipality may require different specific regulations regarding the use and cost of public property. It is the applicant's responsibility to determine if public property will be used and to contact the specific public entity to determine the parameters of use and possible cost of use. The use of employees from the public entities may be an additional charge depending on how the employee will be used in the operation of the production. If law enforcement personnel are required, applicant is responsible for contacting the public entities corresponding law enforcement agency. Volusia County and the municipalities reserve the right to require additional security, day porters or law enforcement on a case-by-case basis. Volusia County and corresponding Volusia County municipalities will work with applicant to ensure all logistic and security requirements are addressed and satisfied.

V. BEACH FILMING **This section only needs to be completed if project will include Volusia County Beach locations*

A. Special Requirements

- | | |
|--|----------------------------|
| _____ Area to be closed/barricaded | _____ Traffic Control |
| _____ Structures or Tents | _____ Sound Amplification |
| _____ Sanitary Facilities (trash, comfort station) | _____ Parking Arrangements |
| _____ Security Personnel | _____ Signage |

B. Type of Activity *(Check all that apply)*

- | | |
|-------------------------|----------------------|
| _____ Commercial | _____ Video Making |
| _____ Documentary | _____ Project Rating |
| _____ Music Video | _____ TV Feature |
| _____ Still Photography | _____ Other |

C. Environmental Conditions

The protection of the beach ecosystem is a priority of Volusia County Beach Safety. All special events must be managed in a manner that preserves the natural resources of Volusia County Beaches and must comply with all state, federal, and county environmental regulations. (Please initial each condition)

- _____ All event activities and temporary equipment set-up must take place fully seaward (East) of the Conservation Zone (CZ; conspicuously marked with posts and signs). No driving or parking of vehicles or trailers in the CZ is permitted.
- _____ All general public driving and parking rules apply. The speed limit is 10 mph on beach at all times.
- _____ NO activity is permitted within 30 feet of marked sea turtle nest.

_____ In public areas, vehicles must obey all standard driving rules, including opening and closing times (Nov 1-Apr 30: sunrise to sunset; May1-Oct 31: 8:00am-7:00pm). No driving or parking of vehicles or trailers is permitted in the Natural Beach (non-driving) areas without explicit authorization from Volusia County.

_____ Fully protect all beach vegetation. Keep event participants off the dune and dune vegetation.

_____ Protect the dune. The dune must not be altered either by direct means such as digging, excavation, or by heavy pedestrian traffic. All pedestrian access to the beach must be via vehicle access ramps or elevated dune crossovers. Removal of beach sand from the beach is prohibited.

_____ All equipment associated with the event and all trash generated by the event must be removed from the beach upon conclusion of the day's activities.

_____ Use of disposable Styrofoam items is prohibited.

_____ Use of toxic chemicals or materials is prohibited

Additional Environmental Conditions specific to your event may be applicable. Conditions will be attached to permit and must be followed.

VI. LEGAL

A. Applicant's Certification

The applicant agrees to abide by the provisions of the City/County/State Codes pertaining to film and motion photography and the Volusia County Film and Motion Photography Policy, as represented in this permit or any attachments. In addition, the applicant agrees to restore location production sites to the condition existing immediately prior to production. This permit is to be in possession of the production company at all times while on location and must be presented on demand by a City/County/State authorized agent. The person whose signature appears below certifies that he/she is an authorized agent of the applicant and is duly authorized on the applicant's behalf to execute this application.

B. Approval Process

Full completion of the application does not guarantee the applicant a permit. The appropriate municipality will review the permit application and will make the decision on approval or denial of the permit based on local ordinances and rules and regulations pertaining to use of public facilities.

C. Indemnification

In addition to any indemnification terms in the agreement(s) required by the Volusia County Film and Motion Photography Policy or any municipal policy on film and motion pictures, the applicant indemnifies and holds harmless the City/County/State, named as _____, its officers and employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or resulting from the acts or omissions of applicant, its contractors, subcontractors, their employees, agents or servants, during the filming and all activities therewith for which this application is filed, including the use of any county or municipal owned property.

D. Insurance Certification

An Insurance Certificate additionally insuring _____, as the Certificate Holder, in the amount required by the county or municipality listed as insured, must be attached to this application.

Applicant Signature: _____ Date: _____

Name and Title (Print): _____

Sworn and subscribed before me this _____ day of _____, 20____ by _____, who is personally known or has produced _____ as identification.

Notary Public: _____

My Commission Expires: _____

Contact Information:

Municipality: County of Volusia
Contact: Joanne Magley
Phone: 386.822.5062 x12689
Email: JMagley@volusia.org

Municipality: City of Daytona Beach
Contact: Helen Riger or Terri Montgomery
Phone: 386-671-8250
Email: RigerH@codb.us

Municipality: City of Daytona Beach Shores
Contact: Michael Booker
Phone: 386.763.5373
Email: MBooker@cityofdb.org

Municipality: City of DeBary
Contact: Jason Schaitz
Phone: 386.668.2040 x322
Email: JSchaitz@debary.org

Municipality: City of DeLand
Contact: Michael Grebosz
Phone: 386.626.7110
Email: Greboszm@deland.org

Municipality: City of Deltona
Contact: Mark Manning
Phone: 386-676-3341
Email: MManning@deltonafl.gov

Municipality: City of Edgewater
Contact: Samantha Bishop
Phone: 386.424.2400 opt 1 ext 1330
Email: SBishop@cityofedgewater.org

Municipality: City of Holly Hill
Contact: Lynn Dehlinger
Phone: 386.248.9444
Email: ldehlinger@hollyhillfl.org

Municipality: City of New Smyrna Beach
Contact: Liz Yancey
Phone: 386.424.2175
Email: LYancey@cityofnsb.com

Municipality: City of Orange City
Contact: Alison Stettner
Phone: 386.775.5418
Email: AStettner@ourorangecity.com

Municipality: City of Ormond Beach
Contact: Joe Mannarino
Phone: 386.676.3266
Email: Joe.Mannarino@ormondbeach.org

Municipality: City of Port Orange
Contact: Wayne Clark
Phone: 386.506.5610
Email: WClark@port-orange.org

Municipality: City of South Daytona
Contact: Patty Rippey
Phone: 386.322.3016
Email: PRippey@southdaytona.org

TEAM VOLUSIA ECONOMIC DEVELOPMENT CORPORATION
Matt Chesnut, Business Development Manager
386.265.6332 office
386.506.9215 cell

AUTHORIZATION FOR VOLUSIA COUNTY PERMIT APPROVAL
(to be completed as appropriate)

LAW ENFORCEMENT: _____
PRINT NAME SIGNATURE DATE

FIRE DEPARTMENT: _____
PRINT NAME SIGNATURE DATE

RISK MANAGEMENT: _____
PRINT NAME SIGNATURE DATE

TRAFFIC/ENGINEERING: _____
PRINT NAME SIGNATURE DATE

CULTURAL SERVICES: _____
PRINT NAME SIGNATURE DATE

CODE ENFORCEMENT: _____
PRINT NAME SIGNATURE DATE

COMMUNITY INFORMATION: _____
PRINT NAME SIGNATURE DATE

BEACH SAFETY: _____
PRINT NAME SIGNATURE DATE

OTHER APPROVALS MAY BE REQUIRED BY THE COUNTY

OTHER: _____
PRINT NAME SIGNATURE DATE

ALL DOCUMENTS REQUIRED BY THE FILM & MOTION PHOTOGRAPHY POLICY MUST BE INCLUDED WITH THE PERMIT APPLICATION